



Dear Parents and Carers,

We are excited to welcome everyone back to school next week. As a reminder, only Years 7 and 12 will attend school on Tuesday, 3rd September, beginning at 8:30 AM and finishing at 1:00 PM after lunchtime at 12:30 PM. On Wednesday, 4th September, we look forward to welcoming all students back, with the school day running as normal from 8:30 AM to 3:00 PM.

Before we begin the new academic year, I'd like to share some important reminders:

**Travel to and from School:** While travelling to and from school, students are representatives of Cleeve Park. We ask that they maintain the same high standards of behaviour we expect during the school day: calm, respectful, and considerate of the community. If your child uses public transport, please ensure they carry their Oyster card or travel pass, as they will not be admitted to the bus (including the 669) without it.

Please note that there is no parking available on the school grounds for parents dropping off or picking up their children. Although parking on the road immediately outside the school is very limited, there is parking available in the surrounding residential roads. We kindly ask that you park considerately and avoid any actions that might put a child at risk, such as parking in a way that obstructs visibility when crossing the road.

**Break and Lunch Canteen Offer:** Since our catering company, Innovate, began working with us in April 2023, the Free School Meal (FSM) value has been held at £2.57. However, due to rising food costs (by approximately 7.5%) and increased labour costs (by 9.8%), the school, in conjunction with our Trust, has agreed to a 4.8% increase in FSM value to £2.70 per day, effective from the start of the September term. An updated tariff and menu will be available on the school [website](#) shortly. Please ensure your child's canteen account via ParentPay is adequately funded for the start of term.

If you believe you may be eligible for FSM, please use the FSM checker link available on our website: [FSM Checker](#).

**Mobile Phones:** Our mobile phone policy remains unchanged: we are a no-phone school. Mobile phones should be out of sight when on school premises. Students using their phones during the school day will have them confiscated, and parents may be asked to collect them.

You may have noticed the growing movement advocating for the restriction of smartphone use among children. Many groups are encouraging schools, communities, and governments to reconsider children's access to smartphones. We are closely monitoring these developments. We understand the challenges faced by both parents and children, but during school hours, we want our students to focus on their education and not be distracted by social media or other digital platforms. If you are interested in learning more about this concept of a 'smartphone-free childhood,' you can visit this link: [Smartphone Free Childhood](#).

[www.cleevepark-tkat.org](http://www.cleevepark-tkat.org)

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Head of School: Mr D Portsmouth  
Executive Headteacher: Mrs A O'Donnell  
Company Registration Number: 7348231



**Arbor and ClassCharts:** We use two platforms for communication with parents: Arbor and ClassCharts. Arbor is our Management Information System (MIS) and serves as our primary mode of communication, housing all essential information about students, such as attendance, timetables, and medical information. ClassCharts will continue to be used for tracking and monitoring student behaviour and achievements.

Both apps are available for download and can be used on a variety of devices. Please ensure you have both apps downloaded to stay informed about your child's school life.

Arbor App downloadable [here](#).

ClassCharts App downloadable [here](#).

Finally, I am very much looking forward to the upcoming year and to continuing our recent successes. The staff at Cleeve Park School work incredibly hard, and we want our students to be committed, proud, and successful during their time here. I am proud to serve as your Head of School, and I look forward to celebrating our achievements with you throughout the year.

Yours faithfully,

Mr. D. Portsmouth

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