



22nd July 2024

Dear Parents/Carers

**Last day of term arrangements**

The timings for the last day of term (Wednesday 24th July) are as follows:

P1 and 2 Normal timetable  
10.40- 11.20 Extended Break  
11.20 to 11.45 Form Time  
11.45 Dismissal

669 School buses are due to depart at 12 noon.

Students will be able to use the canteen at break time, instead of lunch and FSM allowances can be spent.

**New Academic Year:**

We will welcome year 7 & 12 back on Tuesday 3rd September. Arrival at 8.35am. Lunch will be from 12.30 and the day will finish at 1pm.

All other year groups will return on Wednesday 4th September following our usual timings (start 8:30, finish at 15:00).

As the school will be back to full attendance we will initially be reverting to a split lunch as follows:

Time	KS3 (years 7, 8 and 9)	KS4 & 5 (years 10, 11 and post-16)
1.00pm-1.30pm	Lunch	Tutor Time
1.30pm- 2.00pm	Tutor Time	Lunch

I am sure you will agree we have had a really successful year and this has been based on high expectations of all students. It is important that we start the next year fully prepared and ready for learning. A reminder that students should be returning to school in full uniform, including tie and blazer. There should be no jewellery, nail varnish, false nails or lashes. Any piercings, including new ones, must be removed. They must be removed in advance of our return without exception. We want all students to start the year in a positive manner so having the correct uniform and equipment will ensure that their first encounter of the year is one of focused learning.

[www.cleevepark-tkat.org](http://www.cleevepark-tkat.org)

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Headteacher: Mrs Alex O'Donnell  
Company Registration Number: 7348231



From September, Mr Portsmouth will be the Head of School. This means he will lead the day to day running of the school. I will remain as Executive Headteacher of both Cleeve Park and Cleeve Meadow schools as I have been for the last 3 years. Mr Portsmouth becoming Head of School will mean we can continue our journey of excellence, build capacity and strive for an even more successful year.

Please take some time to read our newsletter to see the enormous range of events and activities that have gone on this term, none of which could happen without the hard work and dedication of the staff of whom I am extremely proud.

May I take this opportunity to wish you an enjoyable summer.

Yours sincerely



Alex O'Donnell  
**Executive Headteacher**

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