



1 February 2024

Dear Parent/Carer

We are in a position to offer a limited number of free external 'one to one' tutoring sessions and your son/daughter has been identified as a student that would benefit from this additional tuition.

Please discuss with your son/daughter as these sessions have proven to be hugely beneficial.

A parental consent form needs to be completed and signed by both the student and parents/carers: please find attached. Following completion, sessions are arranged directly between the student and the tutor at a mutually convenient time. Your son/daughter will start with a 'taster' session followed by up to 5 further sessions.

Should you have any questions, please do not hesitate to contact Jo Taylor, Academic Mentor, Sixth Form, on extension 202 or by email at: [joanne.taylor@cleevepark-tkat.org](mailto:joanne.taylor@cleevepark-tkat.org)

Yours faithfully

Jo Taylor  
Academic Mentor

[www.cleevepark-tkat.org](http://www.cleevepark-tkat.org)

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# FHE Services Ltd

Jackie Crowe

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## Parent/Guardian Consent Form

Anything written on this form will be held in confidence. We need to know this information in order to meet the specific needs of your child

Name	
Year group	
Subject	
Exam Board for example, OCR, AQA	
Pupil email for zoom link to be sent	
Parent/guardian email	
Parent guardian contact number	

I give permission for my child to attend 1-hour Zoom lessons and will ensure they attend the agreed sessions

Signed.....

(Name of parent/guardian)

I agree to take part in the 1-hour sessions and will attend the agreed sessions

Signed.....

(Name of Pupil)

**Your tutor requires 24 hours-notice for cancellation of lessons, otherwise the school will need to pay for the lesson that has been missed.**

**In the event that Cleeve Park School is charged for a lesson which has not been attended due to 'less than 24 hours-notice for cancellation', this charge will be passed to the student.**