



Governance
at
Cleeve Park School

About Cleeve Park School

Cleeve Park School is an academy as part of The Kemnal Academies Trust (TKAT).

TKAT is a multi-academy trust which was established on 1st September 2010. It's constitution is set out in the Articles of Association and this is shared with individual academies via the Scheme of Delegation. TKAT have, through the Scheme of Delegation, established Local Governing Bodies for each of the Academies.

[Click here](#) to view the Scheme of delegation.

The Local Governing Body of each of the Academies is responsible for fulfilling the strategic and operational governance role in the conduct of the Academy.

[Please click here](#) to link to the Directors of the TKAT Board.

[Please click here](#) to link to Governance information relating to TKAT, including the structure of governance and relevant details about Trustees terms of office, attendance and business interests.

[Please click here for key documents](#) including the Master Funding Agreement, Articles of Association and Accounts.

Cleeve Park School Local Governing Body (LGB)

Mission Statement

The Local Governing Body is committed to realising the vision that Cleeve Park School will become an outstanding provider of education.

Through a proactive process of support and challenge we will strive to ensure that:

- every student reaches their full potential
- the quality of teaching and learning is of the highest standard
- students intellectual, social, moral and emotional development is enhanced at every opportunity
- all students are empowered to respond and succeed in a dynamic world

Membership

We currently have 11 governors:

- 1 Executive Head Teacher
- 1 Head of School
- 1 staff governors
- 2 parent governors
- 6 appointed governors

Chair of Governors: No Chair currently in place. Election of Chair pending

Vice-Chair of Governors: Denise Prior, an appointed governor

Please see the below for details of our current and recent LGB members. If you wish to contact governors, please do so via the school contact details.

Structure

There are four meetings of the full Local Governing Body each academic year. In addition to this, there are two committees who have delegated responsibility laid out in their terms of reference.

Strategic Standards Committee

The Strategic Standards Committee strives to provide all students with outstanding educational experiences, where there is significant growth in students' knowledge, resulting in exceptional achievement and students being fully equipped for the next stage in their careers.

The committee will ensure that:

- Curriculum developments are responsive to national reform and inspire all learners and ensure high standards.
- Attainment towards targets is monitored throughout the academic cycle and is challenged where required.
- They are fully involved within the development and application of initiatives to support the progress of learning and raising the expectations of our students.
- They support the development of an inspiring environment which excites creative imagination.

Business Committee

The Business committee supports and advises on setting and reviewing budgets and ensuring resources are allocated in line with the School Improvement Plan. It ensures that the school has a well-qualified, and committed and supported staff team, so that the best educational opportunities are offered to all students.

The committee will:

- Monitor the efficient use of funds, ensuring that the school remains solvent.
- Strive to ensure resources are available and effectively utilised.
- Monitors the use of pupil premium to ensure barriers to learning are overcome and that all students are able to achieve.
- Ensure that the school premises provide a safe environment in which to learn and work.
- Ensure that the school's recruitment and retention practices, which follow safeguarding and safer recruitment guidelines, ensure the appointment of outstanding staff.
- Value staff as individuals and ensure high quality effective continuing professional development is offered to enhance their professional skills.
- Ensure high professional standards are maintained through robust performance management and disciplinary systems.
- Annually review the staffing structure and staff performance.

In addition to these two committees, there is a **Pay Committee** who meet once a year to consider and agree pay recommendations.

Cleeve Park School

Governors Register of Attendance 2018 - 2019

(percentage of meetings attended)

LGB Meetings

Name	Percentage of Meetings Attended
Jenni Tyler-Maher	100%
Denise Prior	50%
Carol Bonner	100%
Caroline Mapstone	100%
Grant Bonthron	75%
Bill Ewing	100%
Jim Worthington	100%
David Elliott	75%
David Linsell	100%
Jo Coughlan	50%
Syd Martin	100%
Carol Thomas (Clerk)	100%

Educational Standards Committee

Name	Percentage of Meetings Attended
Jenni Tyler-Maher	100%
Denise Prior	50%
Carol Bonner	100%
Caroline Mapstone	100%
Grant Bonthron	50%
Bill Ewing	100%
Jim Worthington	75%
David Elliott	75%
David Linsell	100%
Jo Coughlan	50%
Syd Martin	100%
Carol Thomas (Clerk)	100%

Business Committee

Name	Percentage of Meetings Attended
Jenni Tyler-Maher	100%
Denise Prior	33%
Carol Bonner	100%
Caroline Mapstone	50%
Bill Ewing	100%
Jim Worthington	100%
Jo Coughlan	66%
Grant Bonthron	100%
David Elliott	0%
Carol Thomas (Clerk)	100%

Current LGB Members 2018-19 - Cleeve Park School

Name	Type of Governor (Appointed, Parent etc)	Current Term of Office		Date of Appointment to LGB	Area of Responsibility	Declaration of Interest Received
		Start Date	End Date			
Jenni Tyler-Maher	Executive Headteacher	Ex Officio	-	?		Yes
Carol Bonner	Head of School	Ex Officio	-	?		Yes
Denise Prior	Appointed (Vice Chair of Governors)	01-09-2016	31-08-2020	?	English/Maths/SCR	Yes
Caroline Mapstone	Parent	24-11-2018	23-11-2022	24-11-2018	English	N/A
Grant Bonthron	Staff	01-10-2017	30-09-2021	01-10-2017		Yes
Bill Ewing	Parent	01-10-2017	30-09-2021	?	Attendance/MFL	Yes
James Worthington	Appointed	01-09-2016	31-08-2020	?	Health & Safety/Technology Cleeve Meadow Free School	Yes
David Elliott	Appointed	01-10-2017	30-09-2021	01-10-2017	Humanities/Pupil Premium	Yes
Jo Coughlan	Appointed	01-10-2016	30-09-2020	01-10-2016	SEN/LAC/Safeguarding Performing Arts	Yes
David Linsell	Appointed	10-10-2018	09-10-2022	10-10-2018	Sixth Form/Science	Yes
Carol Thomas	Clerk to Governors	-	-	01-09-2016		Yes

Former LGB Members Jan 2018 to Jan 2019 - Cleeve Park School

Name	Type of Governor (Appointed, Parent etc)	Term of Office		Date of Appointment to LGB	Area of Responsibility	Declaration of Interest Received
		Start Date	End Date			
Simon McKeon	Appointed	01-09-2014	01-09-2018	?	Sixth Form	Yes
Sarah Chisholm	Appointed	01-10-2017	01-08-2018	01-10-2017	Cleeve Meadow Free School	Yes
Syd Martin	Parent	01-09-2014	01-09-2018	01-09-2013	Science/Vice- Chair of Governors	Yes

CONSTITUTION OF THE LOCAL GOVERNING BODY OF


**Cleeve Park School
Part of The Kemnal Academies Trust**

1st September 2017

- 1 The name of the Academy governed by this Local Governing Body is Cleeve Park School.
- 2 The name of the Local Governing Body (LGB) is The Local Governing Body of Cleeve Park School.
- 3 The Local Governing Body shall be constituted of up to 11 Governors.

Class of Governor	Number
Headteacher (ex-officio)	2
Staff	1
Parents	2
Appointed	6
Total	11

- 4 The Term of Office for each class of Governor shall be in accordance with the Scheme of Delegation of the LGB as granted by the Directors of The Kemnal Academies Trust.
- 5 This Constitution is made by The Kemnal Academies Trust and The Local Governing Body of Cleeve Park School effective from 1st September 2017.

<p><i>On behalf of TKAT</i> Karen Roberts CEO</p>	 <p><i>On behalf of the LGB</i> Denise Prior Chair of Governors</p>
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Cleeve Park – Governor Impact Statement. 2017 -2018

Governance at Cleeve Park within TKAT

Cleeve Park is part of TKAT, a multi academy trust. The trust is a charity and its board of trustees must ensure that it complies with its charitable objects which relate to the provision of education in its schools. As such it is the trust board which is accountable for the performance of the schools in the trust, and in turn, it is held to account by the Department for Education. The trust can choose to appoint committees for each of its academies and where it does so, these are known as a local governing body or LGB. The LGB's responsibilities are set out in a document known as the Scheme of Delegation, which is available on TKAT's and Maldon Primary School's websites.

2017 -2018 was a challenging year for Cleeve Park's LGB. The experienced Chair of Governors was on compassionate leave at the same time the Executive Headteacher was required to provide significant support for a number of other schools. As a consequence, the LGB was not able to provide the challenge and support that the new leadership at the school need. This contributed to the disappointing OfSTED and 2018 outcomes.

Nevertheless, Governors have used their specific skills and experience for the benefit of the school in a number of areas and the response to the disappointment has been speedy and robust.

1. Ensuring clarity of vision, ethos and strategic direction

Cleeve Park School fully embraces TKAT's vision for the trust which is Inspiring Learners, Changing Lives.

Our vision is - To provide an excellent education for all our students

Our mission statement I - Commitment, Pride, Success - Commitment to learning; Pride in ourselves and our community; Success in all we do.

We Aim to:

- To create a place of learning where excellence is sought in every sphere
- To provide a stimulating environment and lessons which show pupils that learning is exciting and worthwhile as a life-long activity
- To encourage methods of learning which depend upon pupil activity and the development of learning and research skills
- To provide courses which are appropriate to life in contemporary society
- To prepare pupils for responsible adulthood – in the family, in the workplace and in the community
- To help pupils develop a wide range of interests
- To help pupils recognise the value of honesty, courtesy, helpfulness and self-discipline
- To help pupils value the spiritual and aesthetic dimensions of life

As part of their strategic role the Governors have actively supported the development of Cleeve Meadow, a co-located Special School which is being built on the Cleeve Park site.

2. Holding the headteacher to account for the educational performance of the school and its pupils, and the performance management of staff

The 2018 outcomes for pupils were a disappointment in some areas. Governors have reviewed their monitoring and challenge processes. Governors did hold the school to account for the implementation of the school improvement plan.

Performance management. Staff performance is managed in line with TKAT's pay and appraisal policies. The headteacher's targets were set with TKAT's Deputy CEO

3. Overseeing the financial performance of the school and making sure its money is well spent.

The School has a balanced budget. Cost pressures mean that the budget for 2018-2019 continues to be challenging and Governors are continuing to monitor expenditure very closely.

